

**DOWNTOWN ORILLIA MANAGEMENT BOARD
SPECIAL MEETING
MINUTES**

Tuesday, October 22, 2014
8:00PM

Immediately following Annual General Meeting
Orillia Museum of Art and History
2nd Floor Gallery
30 Peter Street South

Present: Ralph Cipolla, Susan Willsey, Mary VanSinclair, Nick Raseta, Eric Cathcart, Mariano Tulipano, Sarah Valiquette-Thompson, Councillor Pete Bowen

Regrets: Ron Spencer

Also Present: Lisa Thomson-Roop, Jacklynn Tregunno (*staff*)

1. **Open Session**
2. **Chair – Ralph Cipolla**
3. **Call to Order – 8:40pm**
4. **Approval of Agenda- Carried**
5. **Disclosure of Interest**
6. **Deputations**
7. **Minutes**
8. **Closed Session**
9. **Open Session**
10. **Motions arising from Closed Session Discussions**
11. **Correspondence – Information Items**
12. **Correspondence – Action Items**
13. **Reports**
 - a. **Financial Report**
 - Motion 1**
 - Moved: Eric Cathcart**
 - Seconded: Nick Raseta**

**“THAT the Downtown Orillia Management Board pay the financials listed in the October 22, 2014 statement report totaling \$9643.19.”
Carried.**

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- b. Holiday Streetscape Lighting Contract – For Approval

Motion 2

Moved: Mary VanSinclair

Seconded: Eric Cathcart

“THAT the Downtown Orillia Management Board hire Artisan Streetscapes to complete Phase 1 of the Holiday Streetscape Lighting project at a cost not exceed \$43,000.00;

AND THAT the project be funded from the following accounts as recommended by the BIA membership and outlined in the 2015 budget at its 2014 Annual General Meeting:

- \$10,000 – Christmas 2014
- \$10,000 – Christmas 2015
- \$23,000 – Reserve Fund

AND THAT the first phase of the project be installed by November 21, 2014;

AND THAT the DMB hire Artisan Streetscapes to complete the 2 other outlined phases of the project subject to the approval of a future board via motion.”

Carried.

14. Deputation Motions

15. Date of Next Meeting – November 11, 2014 – DMB Board Room

16. Adjournment – 8:45pm